



Alaska Power Association
Legislative Conference



REGISTRATION FORM
January 31 – February 1, 2018
Westmark Baranof Hotel, Juneau, Alaska

Name of Utility or Company: _____

Contact Name: _____

Phone Number: _____ E-mail: _____

ATTENDEES

Name _____ Title _____

E-mail _____

Name _____ Title _____

E-mail _____

Name _____ Title _____

E-mail _____

Name _____ Title _____

E-mail _____

Name _____ Title _____

E-mail _____

Name _____ Title _____

E-mail _____

Name _____ Title _____

E-mail _____

Name _____ Title _____

E-mail _____

****Please see billing and cancellation information for conference attendance on reverse side****

HOTEL ACCOMMODATIONS

Reservations can be made by calling Westmark Reservations directly (800) 544-0970. Be sure to mention the Alaska Power Association group code **APA18** to receive the discounted rate of **\$159.00** per night, plus taxes for single occupancy. The reduced rate cannot be guaranteed on any reservations made after **January 4, 2018**.

BILLING PROCEDURE

On December 4, 2009, the APA Board of Directors voted to repeal Policy II-3, Legislative Conference billing procedure, initially adopted to establish an equitable method for paying for the annual Legislative Conference, which benefits all members whether or not they attend. The Board of Directors also voted to have the Legislative Conference billing follow Policy I-23 (Alaska Power Association Annual Meeting and other registration-supported trade association events). Policy I-23 was adopted to establish a billing and cancellation policy for all registration-supported trade association events. Therefore, all registration fees are due prior to the conference.

REGISTRATION FEES

Registration: **\$600.00**

CANCELLATION POLICY

Cancellation requests received by close of business on January 19, 2018 are fully refundable. Cancellation requests received after close of business on January 19, 2018 are non-refundable. After January 19, 2018, unpaid registration fees will become the responsibility of the participant, even if not in attendance. Fees are forfeited for those registered, but not in attendance. **Substitutions are welcome.**

PAYMENT

Number of Participants _____ X \$ 600.00 = \$ _____

- Please Bill
- Check is Enclosed (made payable to Alaska Power Association)
- Credit Card (please complete Charge Form below)

CHARGE FORM

Card Holder Name (as it appears on card): _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Card #: _____ Security Code: _____

Expiration Date: _____ Type of Card: MasterCard Visa

Cardholder's Signature: _____ Date: _____

E-mail address you would like the receipt sent to: _____

DEADLINE

Please register no later than **January 19, 2018** by sending both pages of this form via:

E-mail: tmancini@alaskapower.org, or

Fax: 907-561-5547, or

Mail: Alaska Power Association 2018 Legislative Conference
703 West Tudor Road, Suite 200 Anchorage, Alaska 99503

