



Alaska Power Association Legislative Conference

**REGISTRATION FORM**

January 30 – January 31, 2019

Baranof Hotel, Juneau, Alaska

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Name of Utility or Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

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**ATTENDEES**

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**\*\*Please see billing and cancellation information for conference attendance on reverse side\*\***

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**HOTEL ACCOMMODATIONS**

Reservations can be made by calling Westmark Reservations directly (800) 544-0970. Be sure to mention the Alaska Power Association group code **ALAS012819** to receive the discounted rate of **\$169.00** per night, plus taxes for single occupancy. The reduced rate cannot be guaranteed on any reservations made after **December 28, 2018**.

**BILLING PROCEDURE**

On December 4, 2009, the APA Board of Directors voted to repeal Policy II-3, Legislative Conference billing procedure, initially adopted to establish an equitable method for paying for the annual Legislative Conference, which benefits all members whether or not they attend. The Board of Directors also voted to have the Legislative Conference billing follow Policy I-23 (Alaska Power Association Annual Meeting and other registration-supported trade association events). Policy I-23 was adopted to establish a billing and cancellation policy for all registration-supported trade association events. Therefore, all registration fees are due prior to the conference.

**REGISTRATION FEES**

Registration: **\$650.00**

**CANCELLATION POLICY**

Cancellation requests received by close of business on January 19, 2019 are fully refundable. Cancellation requests received after close of business on January 19, 2019 are non-refundable. After January 19, 2019, unpaid registration fees will become the responsibility of the participant, even if not in attendance. Fees are forfeited for those registered, but not in attendance. **Substitutions are welcome.**

**PAYMENT**

Number of Participants \_\_\_\_\_ X \$ 650.00 = \$ \_\_\_\_\_

- Please Bill
- Check is Enclosed (made payable to Alaska Power Association)
- Credit Card (please complete Charge Form below)

**CHARGE FORM**

Card Holder Name (as it appears on card): \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Card #: \_\_\_\_\_ Security Code: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Type of Card:  MasterCard  Visa

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

E-mail address you would like the receipt sent to: \_\_\_\_\_

**DEADLINE**

Please register no later than **January 19, 2019** by sending both pages of this form via:

- E-mail: [tmancini@alaskapower.org](mailto:tmancini@alaskapower.org), or
- Fax: 907-561-5547, or
- Mail: Alaska Power Association 2018 Legislative Conference  
703 West Tudor Road, Suite 200 Anchorage, Alaska 99503

