

Implementation Committee Duties of Care

This document was developed for the Implementation Committee and is intended to be high level and provide the understanding of how IC members will conduct themselves. It is not designed to be a Code of Conduct for the RRC Board.

Fundamental Duties

The Implementation Committee (IC) as established under the Railbelt Reliability Council (RRC) Memorandum of understanding (MOU) will conduct its business under Roberts Rules of Order.

The IC will develop the RRC Business Plan as described in the MOU and implement an RRC that, to the degree practical, reflects the structure envisioned in the MOU, while complying with SB123 and all regulations promulgated by the Regulatory Commission of Alaska (RCA) related to SB 123. Notwithstanding, this commitment, as recognized in MOU Section 10-A, the IC may take new information into account and may modify the plan and organizational structure accordingly.

Each member will act in accordance with the following fundamental duties:

1. At all times, respect all IC members and maintain professional conduct.
2. Prepare for, attend, and participate in IC meetings.
3. Take the care and exercise the judgment any reasonable and prudent person would exhibit in the process of making informed decisions.
4. Act in good faith consistent with what the IC member reasonably believes is in the best interest of the IC.
5. Be attentive, diligent, and thoughtful in considering and acting on a policy, course of action, or other decision.
6. Act in the best interest of the IC and not his/her own personal interest, competing organization or any other organization or other person with whom the member is affiliated.
7. Honor the terms and conditions of the IC goals and objectives and other standards of appropriate behavior.
8. An IC member with a conflict of interest on an issue (or who thinks they may have a conflict) shall immediately disclose to the IC the conflict/potential conflict and decide whether they should recuse themselves. The remaining IC members will determine, by super majority (75%) of the remaining IC members if the IC member disclosing the perceived conflict is prohibited from participating in discussions and/or voting on any matter in which the IC has determined a conflict exists.
9. Confidential matters only will be discussed in executive session.
10. Once an IC decision is made, all members will support the decision even if one's own view is a minority view. However, all minority opinions will be captured in the IC meeting minutes. IC members are free to express their own opinion, but in so doing shall be clear that they are representing their own views, and not those of the IC.