

**Railbelt Reliability Council Implementation Committee - Meeting
October 26, 2020
Final Minutes (approved by IC 11/2/2020)**

1) Roll-call

The meeting was held via Zoom, was called to order at 1:15 pm, and was chaired by JE.

Primary		Alternate		Organization
Brian Hickey (BH)	Y	Russell Thornton (RT)	n	Chugach Electric Association
John Burns (JB)	Y	Nathan Minnema (NM)	Y	Golden Valley Electric Association
Rick Baldwin (RB)	Y	Dan Chay (DC)	Y1	Homer Electric Association
Julie Estey (JE)	Y	Ed Jenkins (EJ)	n	Matanuska Electric Association
Jeff Warner (JWR)	n	Anna Henderson (AH)	n	Anchorage Municipal Light and Power
Dave Burlingame (DB)	Y	Scott Meszaros (SM)	n	City of Seward
Kirk Warren (KW)	Y	Curtis Thayer (CT)	n	Alaska Energy Authority
Suzanne Settle (SS)	Y	Sam Dennis (SD)	Y	Cook Inlet Regional Inc.
Joel Groves (JG)	Y	Mike Craft (MC)	Y	Alaska Environmental Power, LLC
Veri di Suvero (VDS)	Y	Enei Begaye (EB)	n	Alaska Public Interest Research Group
Chris Rose (CR)	Y1	Greg Stiegel (GS)	Y	Renewable Energy Alaska Project
Hank Koegel (HK)	Y		v	Unaffiliated seat
<i>Jeff Waller (JWL)</i>	Y	<i>Janet Fairchild-Hamilton (JFH)</i>	n	<i>Regulatory Affairs and Public Advocacy</i>
<i>Bob Pickett (BP)</i>	n	<i>Antony Scott (AS)</i>	Y	<i>Regulatory Commission of Alaska</i>

Y: Attending n: Not attending v: seat is vacant

1. DC left meeting early.

Steve Mahoney (SMA) on line for agenda item 5.

Steve Lewis (SL) and Rebecca Sexton-Kelly (RSK) with Sapere on line for agenda item 7.

11 of 12 voting members are initially present, both ex-officio members are present.

2) Welcome of new RRC IC Member

Hank Koegel (HK), new unaffiliated member, provided brief background on his relevant experience.

3) Approval of Agenda

MOTION to approve today's agenda 1SS, 2KW.

PASSED with no objections. [11-0-1].

4) Approval of October 19, 2020 Meeting Minutes

MOTION to approve 10/19/2020 meeting minutes. 1JG, 2SS.

PASSED with no objections. [11-0-1].

5) Update on Forming the RRC (JE/SMA)

a) Articles of Incorporation (BH, RB, CR, JWA, SMA).

Discussion on language in purposes, article amendment thresholds.

b) Member vs Non-Member Decision (tabled motion)

MOTION to bring 9/28/2020 motion 'that the articles shall state that there are no members' back from table. 1JG, 2CR.

PASSED with no objections. [11-0-1]

MOTION FROM TABLE that the articles shall state that there are no members.

PASSED with no objections [11-0-1].

c) Indemnification Insurance

JE: connected with broker, advancing dialog.

6) Bylaws Development (SD/SS/BH/RB/SMA)

SD: reviewed current table of contents draft to solicit member comments and feedback.

Chair returned matter to committee to incorporate feedback.

7) Facilitator On-Boarding (JE/BH)

SS: SS and BH met w/ Sapere morning of 10/26. Sapere working on scope and budget, CEA working on getting contract in place. Sapere may begin pre-contract just to get started. They will facilitate Monday IC meetings, but not subcommittee meetings. If subcoms want service ask Julie. Letters nearly out to other facilitation / Legal RFQ respondents.

8) Discussion of Replacement of RRC IC Seats

a) Non-Affiliated Seat Recruitment

SS: Selection Committee appointed HK. HK thinks he should have an alternate. SC will regroup with HK to develop a proposal.

b) ML&P Seat

Chair tabled item to get the meeting back on schedule.

9) Committee Management

a) Education Czar. EJ out today. BH: working with EJ to prepare first two sessions (system operations, reliability standards), should finish by week's end, can schedule sessions thereafter.

b) Meeting Notice. JG summarized draft IC meeting notice policy and subcommittee notice guideline. Consensus to identify calendar app within Sharepoint and place subcommittee notices on the calendar app to reduce email traffic.

10) Member Comments

SD: Will query bylaw comm for next meeting.

CR, KW, BH: Welcome to Sapere (SA – PEER) and Hank.

JE: Want to bring Mission Statement back from table now that we have facilitation. Also, IC leadership's three-month term ends 11/16.

JG: Please distribute Jim Torgerson's suggested Duties of Care revisions to the IC for review.

11) Next Agenda (11/2/2020).

Sapere intro

Budget Workplan Update. Draft R-20-001 regs due out by then.

Duties of Care revisions from Jim Torgerson.

Vote on Articles of Incorporation, and more information on indemnification insurance.

Continue Bylaws TOC discussion.

Selection Committee update on Hank's alternate.

Sapere scope and budget update.

Discussion on fate of MLP seat.

Education schedule and plan.

Update on calendaring technology options, vote on meeting notice policy.

12) Adjourn

ADJOURNED at 3:40 PM.

DEFINITION OF ABBREVIATIONS AND ACRONYMS

All committee members are identified by their initials, as defined in the roll call table.

- 1JE, 2JG. Shorthand designating which committee members proposed and seconded motions.
[~]: Secretary's commentary provided for clarity / context as appropriate.
Vote tally shorthand is Y-N-A, yea – nay - absent or abstain.
- IC: Implementation Committee
RCA: Regulatory Commission of Alaska
RFQ: request for qualifications
RRC: Railbelt Reliability Council
TOC: table of contents