

Railbelt Reliability Council Implementation Committee - Meeting
November 23, 2020
Final Minutes (approved by IC 12/7/2020)

1) Roll-call

The meeting was held via Zoom, was called to order at 1:15 pm, and was chaired by JE.

Primary		Alternate		Organization
Brian Hickey (BH)	Y	Jeff Warner (JWR)	Y	Chugach Electric Association
John Burns (JB)	Y	Frank Perkins (FP)	Y	Golden Valley Electric Association
Rick Baldwin (RB)	Y	Dan Chay (DC)	n	Homer Electric Association
Julie Estey (JE)	Y	Ed Jenkin (EJ)	Y	Matanuska Electric Association
Lou Florence (LF)	Y	Shayne Coiley (SC)	Y	Doyon Utilities
Dave Burlingame (DB)	Y		v	City of Seward
Kirk Warren (KW)	Y	Curtis Thayer (CT)	n	Alaska Energy Authority
Suzanne Settle (SS)	Y	Sam Dennis (SD)	Y	Cook Inlet Regional Inc.
Joel Groves (JG)	Y	Mike Craft (MC)	Y	Alaska Environmental Power, LLC
Veri di Suvero (VDS)	Y	Enei Begaye (EB)	n	Alaska Public Interest Research Group
Chris Rose (CR)	Y	Greg Stiegel (GS)	Y	Renewable Energy Alaska Project
Hank Koegel (HK)	Y		v	Unaffiliated seat
<i>Jeff Waller (JWL)</i>	n	<i>Janet Fairchild-Hamilton (JFH)</i>	n	<i>Regulatory Affairs and Public Advocacy</i>
<i>Bob Pickett (BP)</i>	n	<i>Antony Scott (AS)</i>	Y	<i>Regulatory Commission of Alaska</i>

Y: Attending n: Not attending v: seat is vacant

Steve Mahoney (SMA) present.

Steve Lewis (SL), Rebecca Sexton-Kelly (RSK) Hallie Buse (HB) with Sapere on line for facilitation.

12 of 12 voting members are initially present, one ex-officio member is present.

2) Approval of Agenda

MOTION to approve today's agenda 1BH, 2JB.

MOTION to amend agenda to discuss on Robert's Rules of Order after item 4. 1MC, 2HK.

AGENDA APPROVED as modified with no objections. [12-0-0].

3) Approval of November 16, 2020 Meeting Minutes

MOTION to approve 11/16/2020 meeting minutes. 1JG, 2RB.

MC asked to clarify 11/16 AMLP/DU vote. JG clarified.

PASSED with no objections. [12-0-0].

4) Intro to Doyon

LF and SC provided brief intro of DU, operations, relationship with Department of Defense, etc.

5) Discussion on Robert's Rules of Order

RSK led conversion. Informal consensus to maintain status quo, with emphasis that members have the right to call for a point of order and impose more formality when needed.

6) RRC IC Seats

SS: Selection Committee met this morning. It is compiling new list of alternate candidates and will reach out to them. If others have suggestions forward to SS by Monday 11/30.

7) Forming the RRC

- a) Indemnification Insurance. JE: Broker has forwarded application to carriers.
- b) Articles of Incorporation. CR, RB: Nothing new to report.

8) Workplan and Budget Subcommittee (WBS) Report

- a) Sapere Contract. JG: Subcomm reviewed draft Sapere task order 1 language, comments sent back to CEA this morning for finalization and execution.
- b) Resolution 20-02 and Project Management Update / Discussion.

MOTION to approve Resolution 20-02 as presented in Meeting packet. 1JG, 2HK.

JG requested IC provide subject matter expert candidates for tariff and standards work by 12/4.

Discussion on planning process.

MOTION WITHDRAWN by JG.

Further discussion. WBS will present workplan to IC at 12/7 meeting to better address member questions / concerns about process and path forward. Sapere will support with process / framework recommendations for new committees and workflow.

9) Committee Management

- a) Education Schedule. 11/19 session only completed half of the topic. Plan is to complete that topic at next meeting, 12/10 3 to 5 PM.
- b) Non-Disclosure Agreement update. SMA: no update, will draft for IC review at next meeting.

10) Survey Discussion

RSK: survey issued for mission statement guidance. Please respond by COB Tuesday 11/24.

11) Member Comments EJ, SS, likely out next week.

12) Next Agenda (11/30/2020).

- Mission statement survey results and discussion.
- WBS-o-rama (12/7).

13) Adjourn

ADJOURNED at 4:00 PM.

DEFINITION OF ABBREVIATIONS AND ACRONYMS

All committee members are identified by their initials, as defined in the roll call table.

1JE, 2JG. Shorthand designating which committee members proposed and seconded motions.

[~]: Secretary's commentary provided for clarity / context as appropriate.

Vote tally shorthand is Y-N-A, yea – nay – absent or abstain.

COB: close of business

IC: Implementation Committee

RRC: Railbelt Reliability Council