

**Railbelt Reliability Council Implementation Committee - Meeting  
December 7, 2020  
Final Minutes (Approved by IC 12/14/2020)**

**1) Roll-call**

The meeting was held via Zoom, was called to order at 1:15 pm, and was chaired by JE.

Primary		Alternate		Organization
Brian Hickey (BH)	Y1	Jeff Warner (JWR)	Y	Chugach Electric Association
John Burns (JB)	Y	Frank Perkins (FP)	Y	Golden Valley Electric Association
Rick Baldwin (RB)	Y	Dan Chay (DC)	Y	Homer Electric Association
Julie Estey (JE)	Y	Ed Jenkin (EJ)	Y	Matanuska Electric Association
Lou Florence (LF)	Y	Shayne Coiley (SC)	n	Doyon Utilities
Dave Burlingame (DB)	Y		v	City of Seward
Kirk Warren (KW)	Y2	Curtis Thayer (CT)	n	Alaska Energy Authority
Suzanne Settle (SS)	Y	Sam Dennis (SD)	Y	Cook Inlet Regional Inc.
Joel Groves (JG)	Y	Mike Craft (MC)	Y	Alaska Environmental Power, LLC
Veri di Suvero (VDS)	Y	Enei Begaye (EB)	n	Alaska Public Interest Research Group
Chris Rose (CR)	Y	Greg Stiegel (GS)	Y	Renewable Energy Alaska Project
Hank Koegel (HK)	Y		v	Unaffiliated seat
<i>Jeff Waller (JWL)</i>	Y	<i>Janet Fairchild-Hamilton (JFH)</i>	n	<i>Regulatory Affairs and Public Advocacy</i>
<i>Bob Pickett (BP)</i>	n	<i>Antony Scott (AS)</i>	Y	<i>Regulatory Commission of Alaska</i>

Y: Attending n: Not attending v: seat is vacant

1: BH left meeting at approximately 3:00.

2: KW left meeting at approximately 2:30.

Steve Mahoney (SMA) present.

Steve Lewis (SL), Rebecca Sexton-Kelly (RSK) Hallie Buse (HB) with Sapere on line for facilitation.

12 of 12 voting members are initially present, both ex-officio members are present.

**2) Approval of Agenda**

**MOTION** to approve today's agenda 1KW, 2JB.

**AGENDA APPROVED** as modified with no objections. [12-0-0].

**3) Approval of November 23, 2020 Meeting Minutes**

**MOTION** to approve 11/23/2020 meeting minutes. 1JG, 2HK.

**PASSED** with no objections. [12-0-0].

JG advised 11/30 minutes are not drafted yet, will have for IC approval at 12/14 meeting.

**4) Workplan and Budget Subcommittee Update**

JG presented current status of subcommittee work product and deliverables with IC discussion. Presentation included overview of draft work breakdown structures, introduce draft charter for budget subcommittee and draft charter for IC management of subcommittees for IC review and comment.

SD suggested that the budget subcommittee be charged with preparing the certificate application.

No formal actions taken.

**5) Articles of Incorporation**

Discussion of proposal to dissolve AOI workgroup and move AOI preparation responsibility to bylaws subcommittee. Bylaws will consider and provide a recommendation to IC at next meeting.

**6) Visioning**

IC Facilitator Sapere led a continuation of the IC/RRC visioning discussion from the 11/30 meeting.

**7) December 14 Meeting Agenda**

Action on charters introduced by budget subcommittee

Continue visioning discussion with emphasis on governance

**8) Member Comments**

No member comments.

**9) Adjourn**

**ADJOURNED** at approximately 4:50 PM.

**DEFINITION OF ABBREVIATIONS AND ACRONYMS**

All committee members are identified by their initials, as defined in the roll call table.

- 1JE, 2JG. Shorthand designating which committee members proposed and seconded motions.
- [~]: Secretary's commentary provided for clarity / context as appropriate.
- Vote tally shorthand is Y-N-A, yea – nay – absent or abstain.
- AOI: articles of incorporation
- IC: Implementation Committee
- RRC: Railbelt Reliability Council