

Railbelt Reliability Council Implementation Committee - Meeting

June 7, 2021

Final Minutes (Approved by IC 6/14/21)

1) Roll-call

The meeting was held via Zoom, was called to order at 1:15 pm, and was chaired by JE.

Primary		Alternate		Organization
Brian Hickey (BH)	Y	Jeff Warner (JWR)	Y	Chugach Electric Association
John Burns (JB)	Y	Frank Perkins (FP)	Y	Golden Valley Electric Association
Rick Baldwin (RB)	Y	Dave Thomas (DT)	Y	Homer Electric Association
Julie Estey (JE)	Y	Ed Jenkin (EJ)	Y	Matanuska Electric Association
Lou Florence (LF)	Y	Shayne Coiley (SC)	n	Doyon Utilities
Dave Burlingame (DB)	Y	Rob Montgomery (RM)	n	City of Seward
Kirk Warren (KW)	Y	Curtis Thayer (CT)	n	Alaska Energy Authority
Suzanne Settle (SS)	Y	Sam Dennis (SD)	Y	Cook Inlet Regional Inc.
Joel Groves (JG)	Y	Mike Craft (MC)	n	Alaska Environmental Power, LLC
Veri di Suvero (VDS)	Y	Alyssa Sappenfield (ASF)	Y	Alaska Public Interest Research Group
Chris Rose (CR)	Y	Greg Stiegel (GS)	n	Renewable Energy Alaska Project
Hank Koegel (HK)	Y	David Newman (DN)	Y	Unaffiliated seat
<i>Jeff Waller (JWL)</i>	Y	<i>Janet Fairchild-Hamilton (JFH)</i>	n	<i>Regulatory Affairs and Public Advocacy</i>
<i>Bob Pickett (BP)</i>	n	<i>Antony Scott (AS)</i>	n	<i>Regulatory Commission of Alaska</i>

Y: Attending n: Not attending v: seat is vacant

David Lockard (DL) with AEA initially present.

Steve Mahoney (SM) present; Tom Lovas (TL) present.

Rebecca Sexton-Kelly (RSK) and Bayunt Ollek (BO) with Sapere present.

12 of 12 voting members are initially present, one ex-officio member is initially present.

Brief introduction from David Thomas representing HEA as new alternate.

2) Approval of Agenda

MOTION to approve today's agenda, 1HK, 2BH.

PASSED with no objections. [12-0-0].

3) Approval of May 24 Meeting Minutes

MOTION to approve 5/24/2021 meeting minutes, 1JG, 2KW.

PASSED with no objections [12-0-0].

4) Project Schedule Check-in

JE initiated discussion, explained that IC priority is transitioning from standing up the RRC to completing the Application. RSK continued, Sapere will be checking in with Subcommittee chairs to fill in schedule in more detail so next two months of workflow can be proactively managed. RSK presented baseline schedule and project milestones chart. Expectation is to sign off on Subcommittee responsibilities today, then finalize item schedules next week.

JE reviewed approval process for Application. IC members will need to be in a position to vote for the Application when it comes up at the IC for approval. Emphasized this means members need to keep their organizations current in real time, not at the end. Expectation is that members are

responsible to be in a position to vote when the Application comes before the IC. If that is not OK, members need to so advise IC chair ASAP.

JE described the uncertainty around the timing of when the RCA will notify the LSEs that they are subject to SB123 and when the regulations are finalized. Timing has potential impacts to the IC's Application content and submittal schedule. Informal consensus is that the IC should continue to work under the draft regulations and October submittal deadline, but consider engaging with RCA to clarify this issue.

[DL left meeting at 2:00pm, 12 of 12 voting members present.]

JE mentioned RRC incorporation timing. Informal consensus was that the IC will need to incorporate prior to filing and should do so - not now, but early enough such that our first organizing meeting is held and Bylaws and other Application requirements are adopted prior to application submittal.

JE added this will initiate transfer from IC to RRC. One of several issues is cost recovery. Utilities are looking at transition impacts / strategy.

5) AppCom

JE and RSK introduced master application task and assignment spreadsheet and review / acceptance process.

VDS reviewed PubSub tasks and clarifications.

JE clarified process and need for deliverables to be spaced in time so AppCom team can integrate them. Having all deliverables come in at the end of July is not viable. Deliverable schedule will be discussed next week.

EJ reviewed TarCom tasks and clarifications.

JWR reviewed StanCom tasks and clarifications. Highlighted that 3 AAC 46.440 content is not needed until the ERO is approved. Application should have narrative acknowledging these things and explaining how the RRC will do it if/when the time comes. To demonstrate RRC's fit/able standard conformance.

SD reviewed BySub tasks and clarifications. BySub has not discussed yet, but SD is mapping Bylaws sections to application sheet rows and flagging issues. BySub will tackle on Wednesday, have a response back to AppCom next Monday.

DB reviewed IRPcom tasks and clarifications. No issues with 46.080, nothing thereafter (such as 46.220) belongs in the Application beyond process narratives.

JE reviewed AppCom tasks and clarifications. Nothing substantive at this time.

JG reviewed BudCom tasks and clarifications. BudCom hasn't taken up yet, but will do so in Tuesday AM meeting with expectation to have task assignment feedback out later this week and detailed schedule out for Monday IC review.

6) Bylaws Review

MOTION that IC Tentatively Approve all of the green language from mediation sessions. 1SD, 2KW.

JG asked if motion was sufficiently specific for members to move this? Consensus is that it is.

[Draft bylaws sections included in this motion include:

- *Section 2.2.1.4.3*
- *Section 4.1.3.3*
- *Section 4.1.3.4*
- *Article VI*
- *Article IX]*

PASSED with no objections [12-0-0].

SD explained next actions for BySub. BySub will continue working through the Bylaws and Policies and will resume their normal IC approval process going forward.

7) Brief Committee Updates

StanCom: JWR: Continue working on CMEP, and NERC appendix 4. Need to start thinking about IC approval process for CMEP deliverable. Hoping to bring Final Standards Development Process next week for approval.

TarCom: EJ: Plan for completing proposed tariff – plan is part of application. Started going through verbiage for this, but haven't initiated the plan yet.

IRPcom: DB: Received 5 RFQs on IRP process, IRPcom selected 3, sent interview invites, 2 have accepted, have interviews scheduled for Thursday. Successful firm will be contracted through CEA. IRPcom has no prior experience with the firms but they seem qualified. EJ asked about selection criteria? DB cost, qualifications, ability to meet schedule. JE asked about process? DB expect selection Thursday night, notify IC Friday of our decision.

BySub: SD: nothing to add.

BudCom: JG. Will be taking up application task acceptance tomorrow, lining out work and schedule. Continuing expense review and reporting. Monthly expense report out next Monday or 6/21 depending on timing of May invoice submittals from contractors.

ExCom: JE: discussing transition schedule and contractor management clarity.

AppCom: JE: Precious is out, major effort. Need deliverables buy-in from committees, and deliverables schedules so we can get to work. Rena in town next week, available for Monday meeting. Finalizing contracts thru MEA. EJ: have proposal to change tariff TOC, how will that propagate to application TOC? JE clarified.

PubSub: VDS: Requested that IC members share any thoughts / positions on the Open Meetings Act and how it applies to the ERO. Think some sort of justification on this point (for whatever we do) will be necessary. Please send such to VDS and PubSub will consider it. BH suggested may be worthwhile to have an attorney advise on whether an ERO is required to comply with that. CR: understanding is that the ERO is not subject to this. JE suggested task SM with this. RB: act doesn't apply to us as we are not a state agency. But the framework is probably a good resource for what good public policy looks like. SM recited some good language at a BySub meeting (2.2.1.2 of draft Bylaws).

8) Updates / Member Comments

KW raised issue of moving weekly IC meeting to Tuesdays so he is better able to attend. RB suggested a doodle poll to query for alternate times. JG suggested to again take up the question of improving IC workflow as part of deliberation over alternate meeting times.

9) June 14 Meeting Agenda

The June 14th IC meeting agenda will include:

- Conversation with RCA on timing of LSE notice, regulation finalization, and impacts.
- RRC Incorporation Discussion
- Move IC meetings to Tuesdays? – Doodle Poll
- PubSub – Open Meetings Act discussion
- StanCom – Final Standards Dev Process
- AppCom – Finalize Subcommittee Deliverables and Deadlines
- IRPcom – Contractor Selection Notification
- BySub – Bylaws Review

10) Adjourn

MOTION to adjourn 1BH, 2HK.

ADJOURNED at 4:08 PM.

DEFINITION OF ABBREVIATIONS AND ACRONYMS

All committee members are identified by their initials, as defined in the roll call table.

1JE, 2JG.	Shorthand designating which committee members proposed and seconded motions.
[~]:	Secretary's commentary provided for clarity / context as appropriate.
	Vote tally shorthand is Y-N-A, yea – nay – absent or abstain.
AppCom	ERO application subcommittee
BudCom:	budget subcommittee
BySub:	bylaws subcommittee
CEA:	Chugach Electric Association, Inc.
CME:	compliance / monitoring / enforcement (of reliability standards)
CPCN:	certificate of public convenience and necessity
DaveCom:	See IRPcom
DOL:	Department of Law
DU:	Doyon Utilities
ERO:	Electric Reliability Organization
ExCom:	executive committee
IC:	Implementation Committee
IRP:	integrated resource plan
IRPcom:	IRP process subcommittee
LSE:	load-serving entity

MEA: Matanuska Electric Association, Inc.
NDA: non-disclosure agreement
NTE: not to exceed
PM: project management
PMP: project management professional
RAPA: Regulatory Affairs and Public Advocacy
RCA: Regulatory Commission of Alaska
RRC: Railbelt Reliability Council
SB: Senate bill
SOW: scope of work
StanCom: standards subcommittee.
TarCom: tariff subcommittee

ATTACHMENTS:

1. Approved sections of Draft Bylaws.