

Railbelt Reliability Council Implementation Committee**Meeting Agenda****January 17, 2022**

Time	Topic	Responsibility
1:15	Welcome / Meeting Kickoff	Estey
	Roll Call	Sapere
	Approve Agenda	Estey
	Consent Agenda* <ul style="list-style-type: none"> Approve January 10th Meeting Minutes 	Estey
1:30	ExCom <ul style="list-style-type: none"> Post Application Meeting Schedule 	Estey
1:40	Transition Funding Cost Estimate and Process Update	Groves / Hickey
1:50	Draft Application / Notice of Filing	Miller
2:10	RRC Organizational Structure	Groves
2:30	TAC Charter	Groves
3:00	Intent to File Under Safe Harbor	Estey
3:20	BySub – Final Articles of Incorporation for Approval*	Dennis
3:30	Synapse Funding Authorization Change Request*	Burlingame
3:40	Committee Updates	Estey
3:50	Member Comments	Estey
	<p>Tentative Future IC Agenda:</p> <ol style="list-style-type: none"> Jan 24th – IRP Process* - Pending review outcomes Jan 24th – IRP Workplan and Budget* - Pending review outcomes Jan 24th – RRC Organizational Structure* Jan 24th – TAC Charter Jan 24th – Chart of Accounts Narrative Jan 24th – IRP Workplan and Budget Narrative Jan 24th – CME Program Framework (Presented by David Hilt) Jan 24th – Final Standards Workplan and Budget Jan 24th – Near Final Bylaws (Pending consistency review w/other deliverables) Jan 24th – Governance Committee Charter Jan 24th – Code of Conduct Jan 24th – Whistleblower Policy Jan 24th – Discrimination and Harassment Policy Jan 24th – Umbrella Process (IRP, Tariff, Standards, Rules) Jan 24th – Public Member on a Committee Policy Jan 24th – Public Notice Policy Jan 24th – Public Comment Policy Jan 31st – Position Description Jan 31st – Public Access to Documents to Policy Jan 31st – 1st RRC Board of Directors Qualifications Jan 31st – Technical Qualifications Vetting Process Jan 31st – CMEP Framework Narrative Jan 31st – Vote to Incorporate Jan 31st – Determine Notice of 1st RRC Board Meeting and who will Chair 	Estey / Sapere
4:00	Adjourn	Estey

* Possible action item – please review materials / come prepared for a vote

Attachments:

1. Duties of Care
2. 1/17 Consent Agenda
3. Draft 1/10 Meeting Minutes
4. Transition Funding Cost Estimate
5. Draft Notice of Filing
6. Draft Application
7. Draft Table of Exhibits
8. RRC Organizational Structure

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9. TAC Charter
10. Final RRC Articles of Incorporation
11. Synapse Funding Authorization Change Request

Parking Lot - IC:

- Discuss plan for transitioning from IC to RRC; incorporating (at ExCom)
- Discuss ERO function during the post-Application filing, pre-RCA certification period
- Discuss plan for funding first year of RRC Operations (in discussion with LSEs)
- Definition of consensus at working group/how do working groups move things up to TAC? (w/ TAC policy)
- Confidentiality, process for granting confidential status, critical infrastructure (at PubSub)
- Develop high level RRC initial workplan (with BudCom)
- Determination of Director fees (with BySub)
- Master Application definitions list (with AppCom)
- Alternate Voting Structure Proposal

Parking lot – RRC:

- Non-disclosure agreement
- Mission, Vision, Guiding Principles
- 1st Board meeting agenda:
 - Adopt Bylaws
 - Elect Officers
 - Set interim Director fee
 - Schedule next Board meeting
- Items for development post-Certification
 - Appeals policy
 - Hearing procedures
 - Compliance registry criteria