Railbelt Reliability Council Implementation Committee
Meeting Agenda
February 21st, 2022

Time	Topic	Responsibility
1:15	Welcome / Meeting Kickoff	Settle
	Roll Call	Sapere
	Approve Agenda	Settle
1:30	ExCom Update • Member Resource Request Approved – See Appendix A • Member Engagement in Committee Work Products	Settle
1:40	Final RRC Bylaws	Dennis
2:30	AppCom • ER-10 Rule Amendment Process* • IC Member Bios	Hickey / Miller
2:50	PubSub • Documents Policy • Confidentiality Process Flow Diagram	di Suvero
3:30	IRP Process*	Burlingame
4:00	TAC Process Update	Groves
4:15	Committee Updates	Settle
4:25	Member Comments	Settle
	---Agenda Continues on Next Page---	

* Possible action item – please review materials / come prepared for a vote

Attachments:
1. Duties of Care
2. Final RRC Bylaws
3. ER-10 Rule Amendment Process
4. IC Member Bios
5. Documents Policy
6. Confidentiality Process Flow Diagram
7. IRP Process
8. Appendix A: Member Resource Request Process; Henry Tilghman Engagement Letter, and Resume

Parking lot – RRC:
- Non-disclosure agreement
- 1st Board meeting agenda:
  - Elect Directors
  - Elect Officers
  - Adopt bylaws
  - Adopt policies
  - Authorize banking
  - Authorize IRS filings for non-profit
  - Schedule next Board meeting
- Items for development post-Certification
  - Appeals policy
  - Hearing procedures
  - Compliance registry criteria
  - Sanction guidelines
  - Transmission cost recovery methodology
  - Internal audit policy
  - Website Terms of Use
  - ERO financial policies
  - IT Use Policy – staff appropriate use of email, cell phone, laptop, etc
  - Staff treatment of confidential information policy

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Time	Topic	Responsibility
	Tentative February 23rd Agenda:	Estey / Sapere
	1. TAC Process* 2. PubSub: Documents Policy* 3. PubSub: Confidential Classification and Access Policy	
	Tentative February 28th Agenda:	
	4. BySub: Final Bylaws* 5. StanCom: CME Program* 6. PubSub: Confidential Classification and Access Policy* 7. AppCom: ER-14 Equitable Allocation of Costs* 8. StanCom: Final Standards Development Process* 9. BudCom: ERO Budget 10. BudCom: Surcharge Filing 11. TarCom: Tariff Workplan and Budget 12. BudCom: Technical Qualifications Vetting Process 13. BudCom: Position Descriptions 14. AppCom: Notice of Filing 15. AppCom: Motions - Approval of Initial Tariff and Surcharge 16. ExCom: Publicly Notice 1st RRC Organizational Meeting **17. --All narratives finalized by committee and transmitted to AppCom--**	
	Tentative March 2nd Agenda:	
	18. Balance of 2/28 Agenda – IF NECESSARY	
	Tentative March 7th Agenda:	
	19. BudCom: ERO Budget* 20. BudCom: Surcharge Filing* 21. TarCom: Tariff Workplan and Budget* 22. BudCom: Technical Qualifications Vetting Process* 23. BudCom: Position Descriptions* 24. AppCom: Notice of Filing* 25. AppCom: Motions - Approval of Initial Tariff and Surcharge* **26. --All deliverables and narratives approved for draft Application--**	
4:30	Adjourn	Estey

* Possible action item – please review materials / come prepared for a vote

Parking Lot - IC:
- Discuss ERO function during the post-Application filing, pre-RCA certification period
- Discuss plan for funding first year of RRC Operations (in discussion RCA)
- Develop high level RRC initial integrated workplan