



Chugach Electric Association, Inc.  
Position Description

## Manager, Decarbonization Program

### Summary

This position manages the development of clean and renewable energy projects for Chugach and oversees all self-performed projects to meet near-term carbon intensity reduction goals.

### Essential Functions

- A. Achieve specific benefits and outcomes expected of the Decarbonization Program, within the corporate Strategic Plan.
- B. Develop and maintain a pipeline of utility-scale, shovel-ready renewable energy and energy storage projects.
- C. Cultivate a team between Chugach divisions and departments.
- D. Execute approved projects in accordance with Association processes, procedures and maintain alignment with corporate program objectives.
- E. Develop renewable energy and energy storage projects for self-performance by Chugach or for sale to an outside owner.
- F. Monitor applicability and feasibility of emerging commercially viable technologies that can be deployed across Chugach's system.
- G. Evaluate and report the status and performance of the Decarbonization Program and assigned project, including cost and schedule performance.
- H. Ensure the successful implementation of projects by promoting effective communication and coordination between corporate divisions, departments, and work groups.
- I. Create a team of project managers including in-house and contracted resources as appropriate, and ensure adequate training and education is provided to each team member.
- J. Audit the performance of each project manager and enforce consistent project standards.
- K. Assist in the negotiation of and manage a variety of contracts to accomplish project objectives, including engineering, procurement and construction contracts.
- L. Identify and eliminate challenges preventing the projects from advancing through corporate processes, such as procurement, risk management, and accounting.
- M. Liaise with cooperative members, external vendors, contractors and consultants as needed to convey program and project information and receive information from others concerning related projects.
- N. Monitor and report the status of assigned programs and projects.
- O. Performs other duties as assigned.

<b>Reports To:</b> VP, Corporate Programs	<b>Department:</b> Corporate Programs	<b>Location:</b> Anchorage	<b>Position Type:</b> Full Time	<b>pg. 1</b>
<b>FLSA Classification:</b> Exempt	<b>Bargaining Group:</b> N/A	<b>Salary Grade:</b> 14	<b>Job Code:</b> 1231	<b>Effective:</b> November 2024



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**Relationships**

Internal

- VP Corporate Programs. Reports to and receives direction from.
- Chief Strategic Officer. Coordinates business development activities related to programs and exchange information with.
- Senior Management Staff. Coordinates and collaborates with in the development and execution of programs and associated projects.
- Project Managers. Supervises and ensures performance of assigned resources.

External

- Vendors, Contractors and Consultants: Exchanges information and provide technical review.
- Other Utilities: Exchanges information with and provides technical assistance to.
- State and Federal Agencies: Exchanges information and develops relationships relative to assigned duties.

**Competencies**

1. Project management and/or program management skills required.
2. Excellent, proven communication skills required.
3. Detailed knowledge of renewable energy systems and project development required.
4. Knowledge of renewable energy system design practices and installation standards required.
5. Familiarity with utility-scale power system components, engineering concepts, and interconnections required.
6. Knowledge or ability to understand various regulatory policies and utility interconnection standards required.
7. Able to read schematics, one-lines and recommend/oversee changes to documentation required.
8. Able to create and motivate a team at the senior management level.
9. Able to run an effective focus group to collect ideas and opinions.
10. Use of team engagement tools for effective communication of ideas and concepts to and from all levels of Chugach employees.
11. Able to mitigate corporate risk through effective contract negotiation.
12. Understand project financing methods.

**Supervisory Responsibility**

This position supervises project managers assigned from other Chugach departments.

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**Work Environment**

Work is performed in a standard office environment. Some travel to remote sites may be required. This position requires some time outside of typical working hours and travel to meetings outside the State.

**Signatures**

Reviewed and Approved by:

*Arthur W. Miller*

11/24/2024

Date

Chief Executive Officer

*Katie Millen*

11/25/2024

Date

VP, Human Resources

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### Minimum Qualifications and Experience

#### Education

Bachelor's degree in a related engineering field or in project management required.

Certifications in program and project management (Program Management Professional and Project Management Professional) preferred.

#### Experience

Minimum 10 years' experience in electric utilities or a closely related technical field, 5 years of which involved utility-scale projects origination and development.

#### Substitution

Additional professional, relevant experience (above the 10-year minimum) may be substituted for the required education on a year-for-year basis.

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