



ALASKA ENERGY AUTHORITY

GRANTS COORDINATOR

Want to make a difference? Interested in joining a team of professionals responsible for providing energy solutions to meet the unique needs and opportunities of Alaska's communities? Then check out our **Grants Coordinator** position with Alaska Energy Authority (AEA).

Our Grants Coordinator position works closely with the Grants Manager, this Grants Coordinator position provides support in the management of complex federal and state grants and reimbursable service agreements (RSAs), from solicitation to closeout, with a primary focus on the Infrastructure Investment and Jobs Act (IIJA) grants from the Authority to entities across the state. This position also assists with the financial reporting functions necessary for compliance.

We're looking for someone who has a Bachelor's degree in accounting, business, or a related field and at least one year of experience working with grant management. Related experience may be substituted for the educational requirements.

Starting Pay: \$35.15/hourly

For more information, or to apply online directly with AEA, visit **www.akenergyauthority.org**. Send application and/or resume to **hr@aidea.org**, Human Resources, AIDEA/AEA, 813 W. Northern Lights Blvd., Anchorage, AK 99503, by fax to (907) 771-3946.

AEA is an EEO/ADA employer. Individuals requiring accommodations should call 1-800-587-0430 or (907) 465-3412 (TTY).